

**Extraordinary General Meeting (EGM)
Thursday 14 January 2021 at 19:00**

Dear Class Representatives,

The Extraordinary General Meeting 2021 (EGM) will be held on **Thursday 14/1/2021 at 19:00**.

According to **article 9** of the [Statutes](#) “*The General Meeting may also hold an extraordinary meeting by decision of the Administrative Board. It **must also be convened if one tenth of the full members** or one fifth of the associate members so request.*”

This EGM has been called by the statutory quorum of 10% of the class representatives. In accordance with the Statutes, the meeting has been convened two weeks in advance by setting a notice at the premises of the school and at the APEEE Secretariat.

The Chair of the administrative board has informed us on 23 December that the Board and the APEEE Secretariat cannot handle the responsibility of the organization of the meeting at this time. Therefore, we have organised the meeting on a voluntary basis and limited the necessary contribution from the APEEE secretariat to the minimum; a) confirming the authorized participants and b) widely publicizing the meeting in the customary manner, in addition to the official notices displayed. The Chair of the Administrative board has informed us that the Board will consider the requests only at the Board meeting scheduled on 11 January. Meanwhile, we use the site

<https://eeb2parents.be/EGM2021/>

to inform you on the necessary details of the organization.

The EGM is called before the Annual General Meeting (AGM) on 21 January 2021 since a thorough discussion on the topics of the EGM should be concluded before the next election of the Administrative Board.

Due to the sanitary restrictions, the EGM will be organized online. Practical details regarding the online meeting and online voting will be sent on 12 January.

Please find attached the [invitation](#) to the meeting which includes the agenda. The EGM will consist of two discussions. Each discussion will be followed by the vote of a resolution. The two proposed resolutions can be found [here](#). The aim of the discussions is to clarify the boundaries of the activities of APEEE Board in the area of transparency.

The EGM can be attended by all parents. However only full members present, comprising all class representatives and the members of the Administrative Board, can vote. Full members can only vote if they are up-to-date with their contribution.

According to the Statutes, resolutions shall be decided upon by a simple majority. Each class representative present is entitled to have a maximum of 3 proxy votes.

In order to confirm and obtain the voting right, a registration is needed in a similar way like for a general meeting with a physical presence. The registration will be organised online, separately for each section. Registration will be possible both online on a slot the day before the meeting and the hour immediately prior to the meeting. For technical reasons it will not be possible to register after the meeting has commenced. If you have a busy schedule on the day of the meeting, we encourage you to register yourself the day before the meeting.

Further instructions for attending, instructions for providing proxies, and details including times and links regarding the registration process will be publicized on 12 January latest on the above mentioned web page.

We would like to ask for volunteers for the virtual welcome desks from each section. The virtual welcome desks will register full members and provide them voting rights. For the virtual welcome desks, we would need volunteers for each language section. If you would like to assist with the virtual welcome desk, please respond the soonest, preferably by Monday, with an email to the functional mailbox below.

The EGM can be attended by all parents, the number of places allowing. We would be grateful if the information on the EGM can be mailed to the parents of your class.

If you have any questions please do not hesitate to contact us at: egm-2021@eeb2parents.be.

Fabricio Santos

Class Representative P1PT

On behalf of the members calling for the Extraordinary General Meeting.